The meeting of the 2016-17 PNW Board of Directors was called to order by Governor Ron Myers at 9:00 am on Sunday, February 19, 2017

Five of five officers and 21 of 32 Lt. Governors (26 of 37 board members) being present a quorum was declared. Rick Cook Div. 56 arrived following roll call.

The minutes having been available on line, a motion to adopt the minutes was made by Evelyn Chapman, Div. 63 and seconded by Melanie Bozak, Div. 33. The motion carried and the minutes were adopted.

A motion to adopt the agenda as printed was made by Peter Armstrong, Div. 9 and seconded by Dave McMillan, Div. 20. The motion carried and the agenda was adopted.

Governor Ron Myers gave his opening remarks. He expressed his appreciation for those who had taken time to attend. He explained we had a couple of absences due to health and the snow
forecasted for the passes. He promised to expedite the meeting for those that have stayed for the Board meeting.

Trustee Art Riley was then introduced. He thanked the District for their warm welcome. He stressed that the PNW is a leader in Kiwanis and we must work to meet the challenge of that leadership. Growth is a priority for the organization and we must be creative in our efforts. He announced that he is a candidate for International Vice President. He ended his comments with a wish for a great year for the PNW.

Janelle Lawrence, Treasurer reported on the importance of finances on accomplishing the mission of the organization. She expressed her appreciation of the staff and her working relationship with Kathy Hart. She reported that the finances were posted on-line and encouraged all to review them.

Ed Luttrell, Secretary gave a short report on the changes in the office. (See Appendix A)

Laurie Tufford, Finance Chair, explained the different restricted funds that the District holds. Of the over $400,000 held by the District only a little over $40,000 are unrestricted funds of the District.

A committee recommendation was made by the finance committee to increase the line item under committees, the new club building/formula from the budgeted amount for the 2016-17 year from $2,500 to $5,000. It was noted that a committee recommendation does not need a motion or second. Discussion was held and the recommendation carried.

Mike Frucci, President of the PNW Foundation reported next. The assets of the PNW Foundation are over $907,000 and include the $170,000 note that they hold on the District headquarters building. He spoke on the grant program to clubs and the scholarships from the Foundation. He reminded the members that Governor Myers $100 for 100 years project expects to provide 7 Key Club and 6 CKI Scholarships in addition to the normal number awarded by the Foundation. He concluded his report with the recommendation by the PNW Foundation that the Board ratify Phyllis Shovelski, Gail Spurrell, and Evelyn Chapman as new Director effective October 30th, 2016 as required by the By-Laws.

The Recommendation was carried and the three Directors were ratified.

Louise Regelin was introduced. She announced that the entry to the annex portion of the headquarters was named by the PNW Foundation and that those funds were donated from the Directors themselves.

She then proceeded to report on the Kiwanis Children’s Fund and its recent name change. The Eliminate program was highlighted. The District had pledged $1,860,000 and has raised $1,811,00 leaving only $49,000 in pledges needing to be honored at this time.
The grant cycle has three segments starting on October 1 of this year. The return to the PNW Foundation has also been changed from 5% to 15% and will be dedicated to the Governor’s $100 for 100 years program.

Ann Penner gave her thanks on behalf of the District support for the SIGN program.

Steve Emhoff was introduced and encouraged all to attend the 100th District Convention in Kennewick in August and the 100th District anniversary DCON in Spokane in 2018. He thanked Cindy Crowther for her invaluable assistance on the committee. He highlighted some changes we’ll see at the upcoming DCON and reminded the members that on-line registration will begin on June 1 and the early bird pricing of $155 will end on June 30. On July 1, the registration will be $185.

He expressed his support with the request by CKI that they hold their DCON in conjunction with the Mid-Winter Meeting next year. A motion to approve the joint meeting was made by Dave McMillan Div. 20 and seconded by Greg Wegrich, Div. 18. The motion carried and the meetings will be held together in 2018.

He concluded his report by asking for ideas for locations in western Washington that might be appropriately sized to host the 2018 meeting.

Chuck Angelico approached the podium and proceeded with his report from laws and regulations. (See Appendix B for specific language)

Changes to Section 319 on Outreach Funds were presented. The committee recommends adoption. Discussion followed. A motion to amend to substitute 16% for 3% in the recommendation was made by Jackie Sue McFarlin, Immediate Past Governor. Dave McMillan, Div. 20 seconded the motion. After discussion, the vote was taken and the amendment was carried. The Recommendation as amended was then carried.

Changes to 530, Division Elections were presented. The committee recommends adoption. The recommendation carried and 530 was amended.

Changes to 154, Inter-clubs were presented. The committee recommends adoption. The recommendation carried and 154 was amended.

The addition of 636, SIGN Fracture Care International and 637, Save Old Spectacles were presented. The committee recommends adoption. The recommendation carried and 636 and 637 were added.

The transfer of Outreach Fund to the PNW Foundation was presented. The committee recommends adoption. During discussion it was clarified that the District will transfer the balance minus the 16% for this years expenditures. The recommendation carried and the funds were authorized to be transferred.
Governor Ron Myers was asked about the effective date for the actions taken at the meeting and he answered that the actions are effective today.

He thanked all for their attention and discussion. He wished all safe travel home. Cards for J.R. Moore, Div. 76 and Tom Hogan, Div. 66 were collected and will be sent to these ill members. It was announced that Char Tolliver went home ill.

The meeting was adjourned at 10:08 a.m.
Appendix A

**Secretary’s Report**

This past Thursday, as we loaded the van to begin the trek to this event, I saw that there was a blossom on one of the bushes. That bush is loaded with buds, but the weather has been cold and had only reached the 50’s the day before; yet there was a lovely variegated blossom standing out as the sole point of contrast on a mat of green.

The reason that I begin with this mention is that our organization is that bit of color is our organization in a world where children need our help. You are that colorful and fragrant blossom to children in your community, and throughout the world.

Your District office carries out many of the “behind the scenes” functions that aid the officers, our clubs and our members. I am pleased to tell you that the time spent since last August has been productive and is just the start of what we can do.

One office that was used for storage has been cleaned out and is now leased as additional space by one of our tenants. This means that a few more dollars are available for other uses as that space now generates income for us.

The staff that serves our organization is talented and dedicated. It is appropriate to recognized Gary Beller and Kathy Hart for their efforts to carry out the mission that we all share.

The last two issues of the Builder have been published on schedule and on time and future issues will be just as timely. We have also started a blog on the website. Our goal is to have a new post every Tuesday and Friday and while we have not had quite enough content submitted, we have been keeping the blog fresh, to the point, and hopefully interesting. Every Lt. Governor and District Chair is encouraged to submit a 250 to 750-word blog that highlights a program, event, or success that they are proud of.

In the coming months, other new things will be introduced, but always, the goal is to aid our officers and clubs in achieving success. It is an honor to serve you and this organization as your District Secretary and I look forward to making many new friends. Together we will add some much needed color to children’s lives through Kiwanis.

Submitted,

Edward L. Luttrell
Appendix B

**Motion from the Laws and Regulation Chair with the Finance Committee and the Executive Committee recommended approval:** “To transfer the balance of funds in the Outreach Fund as of March 1, 2017 to the PNW Kiwanis Foundation for financial management and oversight purposes and that all future donations to the Outreach Fund be directed to the Foundation for donor tax deduction reasons.”

319. Outreach Fund

1. The purpose of the Outreach Fund is to supplement certain administrative expenses of District Service Leadership Program members not otherwise covered by dues. Eligible expenses could include Kiwanis District Convention registration fees, Key Leader registration fees and travel expenses not included in administrative budgets for Service Leadership Programs at the District level. The Outreach Fund is not intended to supplement club level expenses or for attendance at service leadership program annual conventions.

2. Donations to the fund are held as restricted funds by the PNW Kiwanis Foundation. Donations of $100.00 or more will be recognized with an Outreach Medallion. Each additional donation of $100.00 from the same source will be recognized with a pin indicating the number of each additional $100.00 donation. All levels will be tracked by the district office.

3. As part of the annual budget process, the finance committee will allocate the dollar amount available for supplementing Service Leadership Programs. The amount available for budgeting for the next fiscal year shall be allocated as a percentage not to exceed 16% of the current balance of the Outreach Fund held by the PNW Kiwanis Foundation. A request for these funds to be transferred to the District would be sent to the Foundation when the budget was approved each year. That amount may be expended with a written request including receipts and/or invoices signed by an SLP Administrator. Each SLP Administrator drawing on this line item should be sure the funds are available by checking with the District Treasurer prior to counting on the funds that may have been spent by another Administrator. (08/25/2016)

530. Division Elections

1. Division elections are to be held at a Division Caucus in accordance with Article VII Section 5. b. of the District Bylaws.

154. Inter–clubs
An interclub meeting is one which is held by two or more Kiwanis clubs (including clubs in formation) or by a Kiwanis club and any K-Kids, Builders Club, Circle K Club, Key Club, AKtion Club, or Kiwanis Junior club (Europe only). (10/85) (KI 4/04; PNW 10/31/2004 effective 10/1/2004)

1) For clubs with a membership of twenty (20) or less members, a minimum of two (2) members in attendance will be required to constitute an interclub meeting. (KI/4/04)
2) For clubs with a membership of twenty-one (21) to thirty (30) members, a minimum of three (3) members in attendance will be required to constitute an interclub meeting. (KI, 4/04)
3) For clubs with a membership of thirty-one (31) or more members, a minimum of four (4) members in attendance will be required to constitute an interclub meeting. (KI, 4/04)

Since the declared purpose of interclubs (District, Sec. 154, 10/04) is to develop fellowship between clubs and encourage involvement of club members with other members of our K-Family and encourage an exchange of meeting programs and valuable service and fund raising ideas with other clubs to the mutual benefit of each, an interclub shall meet the following criteria:

There must be a host club and there must be a business, education, service or social aspect to the meeting or event. (8-23-12)

Therefore, in keeping with these criteria, the following shall apply:

A. Kiwanis International Convention – There is no host club; therefore, no interclub credit can be taken.
B. PNW District Convention – All convention committee approved hosted functions shall each provide an interclub opportunity. (4-6-2014)
C. Regional Conference – A maximum of two interclub credits are allowed. The morning opening session and the luncheon meeting each provide an interclub opportunity. (8-23-2012)
D. Division Council Meetings – A maximum of one interclub credit is allowed.
E. Club Leadership Education (CLE) Meetings – A maximum of two interclub credits are allowed. The morning and afternoon sessions each provide an interclub opportunity.

NOTE: In order to meet the declared purpose of interclubs, those members visiting the host club should be encouraged to sit apart from their own club members.

NOTE: A Lt. Governor or an honorary member cannot be a stand in for a member of another club.

NOTE: Under “B.” above, one Service Leadership Program member can be substituted for one Kiwanian. Under “C.” above, two Service Leadership Program members can be substituted for two Kiwanians.
**Interclubbing at Service Leadership Programs:** Visiting groups shall be composed of the required number of Kiwanians (two, three or four). In addition, members of a K-Kids, Builders Club, Kiwanis Junior (Europe), AKtion Club and/or Key Club must be in attendance. (Note: No Key Club or Circle K Lt. Governor or an honorary member can be a stand in for a member of another club.)

Clubs shall be authorized monthly interclub credit for an official Kiwanis interclub meeting held by means of an internet chat room, a video conference, or a telephone conferencing system when the required number of Kiwanians meet with another Kiwanis or Sponsored Youth Club at their regularly scheduled meeting. All other requirements for an official interclub remain in effect and all formal proceedings of date, time, and location are to be made a matter of the visiting club’s official club minutes. Interclub credits reported under this portion of the policy shall qualify for Round Robin District Awards. (4-6-2014)

See Round Robin Award Section 455 for Round Robin rules.

636. **SIGN Fracture Care International**

The SIGN Fracture Care International Program (SIGN) shall be recognized as a PNW District Project. A District Chair shall be appointed by the Governor for this project.

637. **Save Old Spectacles**

The Save Old Spectacles Program (SOS) shall be recognized as a PNW District Project. A District Chair shall be appointed by the Governor for this project.