The first meeting of the 2013-2014 District Board was called to order by Governor-elect Pamela Smith at 8:50 A.M.

The singing of ‘God Bless America’ and ‘O Canada’ was led by Lt. Governor designate Rick Cook (Div. 56).

The Inspirational Moment was presented by Lt. Governor Val Shaffroth (Div. 44).

The roll was called by the District Secretary and the following Board members answered as present:

Pamela Smith (Governor-elect); Greg Holland (Governor); Cleve Parker (Secretary & Treasurer); Peter Thiessen (Div. 5); Don Gowan (Div. 8); Robert Stone (Div. 9); Ron George (Div. 17); Ann Penner (Div. 18); Dave McMillian (Div. 20); Mary Bingham (Div. 20M); Gary Wolfe (Div. 22); John Gaston (Div. 26); Matt Gregory (Div. 28); Jim Owens (Div. 32); Gini Dryer-Dow (Div. 34); David Foote (Div. 36); Russ Carstensen (Div. 38); Chuck Angelico (Div. 42); Sandy Hensley (Div. 44); Chuck Richardson (Div. 46); Cami Leonard-Corbin (Div. 50); Kathleen Ryan (Div. 52); Laurie Tufford (Div. 54); Rick Cook (Div. 56); Mike Karsted (Div. 62); Dick Thurston (Div. 64); Dick Vaughn (Div. 66); Mikki Snell (Div. 68); Barbara Chesbrough (Div. 70); Don Boyce (Div. 72); Tom Stocks (Div. 74); Carl Anderson (Div. 78); Shirley Hopper (Div. 80); Ron Parker (Div. 82); Pam DeMeritt (Div. AYN); Marian Lear (Div. AYS).

Note: Strike-out indicates absence.

The following guests were present: Greg Smith, Stormie Holland; Vicki Frucci; Jackie McFarlin and Val Shaffroth.

As this was the first meeting of the 2013-2014 Board of Trustees, it was noted that there was not any Unfinished Business. It was also noted, for the record, that all actions taken by the 2013-2014 Board of Trustees at this meeting will be effective on October 1, 2013.

New Business

Suspension of 15 Day Rule

Moved and seconded (Thurston, Div. 64 & Ryan, Div. 52) to suspend District Policy #255.2 (b) “Fifteen Day Rule” for this meeting. Carried

[2013-01-01]

Amendment to Policy #305 - Finance & Fund-raising Committee.

Moved and seconded (Tufford, Div. 54 & Thurston, Div. 64) to approve the Governor-elects desire to amend Policy #305 as follows:
305. Finance and Fund Raising Committee

1. The Governor shall appoint a Finance and Fund Raising Committee in accordance with the provisions of the District Bylaws. The Committee shall be comprised of 22 (twenty-two) members serving in accordance with the following term of office. (Revised 6/5/2012)

Six members-at-large serving three year staggered terms (two retiring members will be replaced by the Governor each year).

Thirteen (13) Ex-Officio Members, with voting privileges, to serve terms concurrent with specific positions, as follows: (Revised 6/5/2011)

Chair – Three Year Term
Vice-chair – Three Year Term
Current District Governor
Immediate Past Governor
Governor-Elect
Lt Governor's Class President (elected)
Lt Governor's 2nd Representative to the PNW Finance and Fund Raising Committee (appointed by the Governor)

Laws and Regulations Chair
Strategic Planning Chair
District Events Chair (revised 6-3-2012)
PNW District Secretary/Treasurer Executive Director (Revised 03/10/2010)
Chair – Fund Raising Projects Committee Revised 10/24/2010
Assistant CKI (Circle K) District Administrator for Finance (Revised 6/5/2011)
Assistant Key Club District Administrator for Finance (Revised 6/5/2011)

Carried

[Note: Text to be deleted indicated by strikeout. Text to be added is indicated by bold italics.]

Amendment to Policy #167 - Executive Committee.

Moved and seconded (Dryer-Dow, Div. 34 & Bingham, Div. 20 M) to approve the Governor-elects proposed amendment to the District Policies and Procedures as follows:

[Note: Text to be deleted indicated by strikeout. Text to be added is indicated by bold italics.]

167. Special Standing Committees (Extract relating to Executive Committee)

The District Executive Committee shall provide due and proper administration of the Pacific Northwest District corporation on behalf of the Board of Trustees. This committee shall consider employment/employee issues and provide the most direct administrative support of District staff. This committee shall be comprised of the Governor, the Immediate Past Governor, the Secretary, the Treasurer, the Governor-Elect, the Finance and Fundraising Committee Chair and Vice Chair,
Events Team Chair, Laws and Regulations Committee Chair, the Strategic Planning Committee Chair, and the President of the Class of Lieutenant Governors. The Governor or Governor’s designee shall chair the committee and provide regular reports to the Board of Trustees.

Carried

[2013-01-03]

Approval of Governor-elect’s Appointments for 2013-2014

Moved and seconded (Thurston, Div. 64 & Dryer-Dow, Div. 34) to approve the District Chair, Program Director, Service Leadership Program Administrators and Finance & Fund-raising Committee appointments of the Governor-elect to the 2013-2014 District Leadership Team as detailed in Appendix A to the Agenda for this meeting with the addition of adding John Howe as and Patrick Ewing as Co-chairs for the Eliminate – Worldwide Service Project. Further, the appointment of Cleve Parker to serve as District Secretary & Treasurer for 2013-2014 is approved as are the appointments of Andy Jones and Mel Adams to serve on the Finance and Fund-raising Committee for three year terms beginning October 1, 2013. Lt. Governor elect Chuck Angelico is appointed to the second Lt. Governor seat on the Finance Committee, to join Tom Stocks who was elected as 2013-14 Lt. Governor Class President the previous day. (Copy of Appendix A is attached to and incorporated into these Minutes). Carried unanimously

[2013-01-04]

Approval of 2013-2014 Education and Training Expense

Moved and seconded (Bingham, Div. 20M & Dryer-Dow, Div. 34) to authorize the Secretary & Treasurer to pre-pay, against the 2013-2014 budget, certain expenses relating to 2013-2014 Lt. Governor Training and Club Leadership Education classes. Carried unanimously

[2013-01-05]

Signing Authority on District Accounts

Moved and seconded (Stone, Div. 9 & Tufford, Div. 54) That the following be approved as the 2013-2014 signing officers on the accounts of the District effective October 1, 2013:

Investment Accounts

Chairman, Finance & Fund Raising
District Secretary & Treasurer
(Two signatures required)

Depository of Funds Accounts

Governor
Governor-elect
Immediate Past Governor
Chairman, Finance & Fund Raising Committee
Secretary & Treasurer
(Any one to sign but two signatures of authorization required to be on file.)

Checking Accounts

Governor
Governor-elect
Immediate Past Governor
Secretary & Treasurer
Chairman, Finance & Fund Raising Committee
(One signature required)

such accounts which are authorized to be maintained at the following depositories: US Bank, Wells Fargo Bank, the Bank of Montreal, and UBS.

Carried unanimously [2013-01-06]

District Goals for 2013-2014

Moved and seconded (Armstrong, Div. 36 & Bingham, Div. 20M) to adopt the 2013-2014 District Goals (Attached to and incorporated into these Minutes as Appendix B)

Carried [2013-01-07]

Realignment of Stanwood-Camano club

Moved and seconded (Wolfe, Div. 22 & Bingham, Div. 20M) to approve the application of the Kiwanis Club of Stanwood-Camano to move from the current Div. 21 (Division 22 after October 1, 2013 due to realignment already approved by the 2012-2013 Board of Trustees) to Division 20M, to be effective October 1, 2013

Carried [2013-01-08]

Approval of 2014 District Convention Venue

District Secretary Cleve Parker presented a proposal from the Jantzen Beach Red Lion Hotel in Portland to host the 2014 Pacific Northwest District Convention. (Copy attached to and incorporated into these Minutes)

Moved and Seconded (Stone, Div. 9 & Parker, Div. 82) to authorize the District Secretary to enter into a contract for the 2014 District Convention with the Jantzen Beach Red Lion Hotel under the general terms described in the proposal.
Resolution to extend Honorary Board of Trustees membership to Service Leadership Program Governors

Moved and seconded (Thurston, Div. 64 & Stone, Div. 9) that the 2013-2014 District Governors of the Pacific Northwest Districts of Key Club International and Circle K International be named as Honorary Members of the 2013-2014 Pacific Northwest District of Kiwanis International Board of Trustees and that they are invited to all meetings of the 2013-2014 District Board, with the privilege of the floor.

Carried (unanimously)

Other New Business – There was no other New Business to come before the Board.

Governor’s Remarks – Governor Greg Holland said that it had been a great Lt. Governor Training weekend and encouraged the 2013-2014 Class of Lt. Governors to begin working with their predecessors now. He said that both the current and incoming Lt. Governors should be “working together as one” and that there was not a “line in the sand” marking the two administrative years. Both classes of Lt. Governors should now be working together to help the district grow.

Governor-elect’s Remarks – Governor-elect Pamela echoed Governor Greg’s remarks and indicated that he will be an important part of the team next year as Immediate Past Governor. She then presented Lt. Governor Training Certificates of Completion to each Lt. Governor present.

Governor-elect Pamela also noted the presence during the weekend of Charlie Williams, the 2013-14 Lt. Governor elect for Division 70 who attended the training with Lt. Governor designate Barbara Chesbrough. She noted that she, Education Chair Vicki Frucci and Trainer Val Shaffroth have spent a great deal of time working on Division Succession Planning.

They have decided that, beginning next year, the Lt. Governor elects will be invited to attend Lt. Governor Training with the Lt. Governor designates. This will make for stronger divisions through the development of Division teams – as well as give future Lt. Governor an extra year to absorb the vast amount of knowledge that we ask Lt. Governors to become expert on.

Governor Pamela then recognized 2013-2014 Lt. Governor elects Charlie Williams (Div. 70) and Greg Smith (Div. 32) with Certificates of Completion.

There being no further business to come before the 2013-2014 Board of Trustees, the meeting was adjourned at 9:40 AM.

Respectfully submitted,
SUMMARY OF ATTACHMENTS TO THESE MINUTES

Agenda - Appendix A - District Appointments
Agenda - Appendix B - Draft District Goals 2013-2014
2014 District Convention Proposal - Red Lion Jantzen Beach